



Student Laptop Parent Information

Dear Parents;

Your child has been issued a laptop to use for school. This letter will give you some information about expectations for the care and use of the laptop by students. If you have any additional questions, please feel free to reach out to your child's teacher.

Taking Care of the Laptops:

- Students should bring the laptop to school EVERY day.
- Students will need to connect to your home wifi the first time they use it at home.
- Be sure to plug it in each night to make sure it is ready for school the next day.
- No food or drink should be anywhere near the laptop.
- Turn off the laptop at night.
 - To turn it off, hold the power button (upper right corner on keyboard) until the screen goes off.
- Students log onto their computers using a special QR code supplied by the teacher. They just scan that code to log on.
- Laptops should be stored in the case with the cord whenever they are not being used.

Expectations for using laptops:

- Laptops use the Chrome browser. The home page will be either a teacher's website or the WES eBoard, which is a web page with frequently used websites. It can be accessed at any time by going to weskids.eboard.com
- Students should only use school approved sites.
- Laptops should only be used at a table or desk.

Applications:

- The Zoom app has been added to student accounts. When supplied with a link, students only need to click on that link at the appropriate time to connect.
- Students have access to gmail, but can only receive and send emails to teacher email addresses within the district.